

**Thursday, January 14, 2021**

**Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on January 14, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:32 am.**

## **MINUTES**

### **Present:**

#### **Vice-Chair:**

A. Hamir

Lazo North (Area B)

#### **Directors:**

D. Arbour

Baynes Sound-Denman/Hornby Islands (Area A)

J. Abram

Discovery Islands - Mainland Inlets (Area C)

N. Anderson

Cortes (Area B)

C. Evans

City of Campbell River

C. Cornfield

City of Campbell River

M. McCollum

City of Courtenay

E. Grieve

Puntledge/Black Creek (Area C)

D. Hillian

City of Courtenay

R. Kerr

City of Campbell River

B. Leigh

Oyster Bay – Buttle Lake (Area D)

A. Adams

City of Campbell River

W. Cole-Hamilton

City of Courtenay

M. Davis

Village of Tahsis

B. Unger

Village of Gold River

G. Whalley

Kyuquot – Nootka/Sayward (Area A)

W. Morin

City of Courtenay

#### **Alt. Directors:**

A. Bissinger

Town of Comox

S. Sullivan

Village of Cumberland

N. Minions

Town of Comox

S. Poulsen

Village of Sayward

#### **Staff:**

R. Dyson

Chief Administrative Officer

J. Warren

Deputy Chief Administrative Officer

M. Rutten

General Manager of Engineering Services

J. Martens

General Manager of Corporate Services

L. Dennis

Manager of Legislative Services

A. Baldwin

Legislative Services Assistant

### **Absent:**

#### **Directors:**

J. Colborne

Village of Zeballos

C. Moglove

City of Campbell River

### **ATTENDANCE:**

Director Hamir, as Vice-Chair of the Comox Valley Regional District Board, assumed the role of presiding member.

With the exception of Chair Hamir, Director Leigh and Director Arbour, all board members participated in the meeting by electronic means.

Also in attendance were K. Douville, C. Wile and S. Willie, CVRD.

M. Foort, Chief Financial Officer, attended by electronic means.

**CALL TO ORDER AND APPROVAL OF THE AGENDA:**

B. Leigh/G. Whalley: THAT the agenda be approved as presented.

208

Carried

**ADOPTION OF MINUTES:**

D. Hillian/G. Whalley: THAT the Comox Strathcona Waste Management Board minutes dated December 3, 2020 be adopted.

208

Carried

**REPORTS:**

**COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE**

D. Hillian/C. Evans: THAT the minutes of the Comox Strathcona Waste Management Advisory Committee meeting held December 22, 2020 be received.

208

Carried

**2021 – 2025 PROPOSED FINANCIAL PLAN – CSWM SERVICE – FUNCTION 391**

B. Leigh/W. Cole-Hamilton: THAT the report dated January 7, 2021 regarding the proposed 2021-2025 financial plan and capital plan highlights for the Solid Waste Service, functions 391-393 be received.

209

M. Rutten, General Manager of Engineering Services, presented information regarding the proposed 2021-2025 financial plan and capital plan highlights for the Solid Waste Service, functions 391-393.

D. Hillian/B. Leigh: THAT the Comox Strathcona Waste Management Board endorses the planned 2020 capital procurement outlined in Table 2 of the January 7, 2021 financial plan staff report, for the 2021 capital projects.

209

Carried

**REQUEST TO WAIVE FEES FOR CAMPBELL RIVER RESIDENTS YARD WASTE DROP-OFF**

B. Unger/N. Minions: THAT the report dated January 5, 2021 regarding the request from the City of Campbell River to waive the \$10 minimum charge fee for landfill yard waste drop-off for the citizens of Campbell River be received.

209

Carried

S. Willie, Solid Waste Analyst, provided an overview of the report dated January 5, 2021 regarding the request from the City of Campbell River to waive the \$10 minimum charge fee for landfill yard waste drop-off for the citizens of Campbell River.

D. Hillian/M. McCollum: THAT the Comox Strathcona Waste Management service continue to support the receipt and processing of yard waste pursuant to Bylaw No.170 being "Solid Waste Fees and Charges Bylaw No. 170, 2011" to fund the cost.

209

Carried

The following directors voted in opposition to the motion: Abram, Adams, Anderson, Cornfield, Davis, Evans, Grieve, Kerr, Poulsen, Unger, and Whalley.

## **CSWM MANAGEMENT REPORT:**

B. Leigh/C. Cornfield: THAT the Comox Strathcona Waste Management Board management report dated January 2021 be received.

208

Carried

### **NEW BUSINESS:**

With the unanimous consent of the board the following item was added to the agenda.

## **FIRE REDUCTION PROGRAMS**

D. Arbour/E. Grieve: THAT staff be directed to prepare a report in collaboration with the Chief Administrative Officer from the Strathcona Regional District regarding grant programs for wood chipping and the required removal of chips as part of the fire hazard reduction programs.

209

Carried

### **TERMINATION:**

B. Leigh/C. Cornfield: THAT the meeting terminate.

208

Time: 11:08 am.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_:

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Arzeena Hamir  
Vice-Chair

Certified Correct:

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Lisa Dennis  
Manager of Legislative Services

Recorded By:

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Antoinette Baldwin  
Recording Secretary